



HIKIWAÑ DISTRICT
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Date: April 20, 2020

To: Hikiwan District Employees, Council, and Members

From: Manuel Osequeda Jr. Chairman Hikiwan District

Lisa Torres-Jones. Vice Chairwoman, Hikiwan District

Re: Administration Operations

The Tohono O'odham Nation's "Executive Order #2020-03- Stay at Home Order" has been extended to June 04, 2020 with "Executive Order #2020-04". Due to this extension, The Hikiwan District will continue to follow the Nation's "Executive Orders #2020-03 and #2020-04 Stay at Home Order".

The Hikiwan District Administrative Office will conduct business with limited days of operations and limited hours. We are taking all cautionary measures to ensure the safety of our employees and will only have contact with the Community Representatives.

1. Hikiwan District Office Operation hours: (doors will remain locked to the public)
 - a) Administration staff will be in the office to conduct essential business and paperwork, on Tuesdays and Thursdays from 8 A.M to 3 P.M.
 - b) Maintenance workers will continue to be on call, and are required to have limited public contact. (Please advise if anyone is sick in your home)
2. The process for all paperwork will still follow all required guidelines. Please contact your Community Representative for any questions and process procedures.

Please contact the Hikiwan District Office during the mentioned days and hours for general questions @ 520-362-2363.

In Case of an Emergency please contact:

Chairman Manuel Osequeda Jr: @ 520-993-3222

Vice Chairwoman Lisa Torres-Jones: @ 520-993-3219

Council Secretary: Michelle Havier. @ 520-993-3238

Administration Secretary: Cynthia Saavedra @ 520-993-3109