TOHONO O'ODHAM NATION
HEALTH CARE

HUMAN RESOURCES OFFICE
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PLEASE POST

NOW RECRUITING
WEEKLY JOB SUMMARY
May 10 - 14, 2021

HR 210	DEPARTMENT	POSITION TITLE	NOTE	OPENING DATE	CLOSING DATE
4267	Facilities Management	General Engineer – Facilities Engineering	DR	*Open Continuous*	
4050	General Medical & Surgical (S)	Medical Officer Admin (Deputy Clinical Director)		*Open Continuous*	
4008	General Medical & Surgical (S)	Medical Officer Emergency		*Open Continuous*	
4188	General Medical & Surgical (S)	Medical Officer GP (General Practice Physician)		*Open Continuous*	
4228	General Medical & Surgical (S)	Medical Officer GP (General Practice Physician)		*Open Continuous*	
4240	General Medical & Surgical (SS)	Nurse Specialist (Case Management)	DR	*Open Continuous*	
4010	General Medical & Surgical (S)	Physician Assistant		*Open Continuous*	
4097	Inpatient Nursing Services (S)	Clinical Nurse (Inpatient)		*Open Continuous*	
4181	Inpatient Nursing Services (S)	Clinical Nurse (Inpatient)		*Open Continuous*	
4218	Nutrition & Dietetics (S)	Outpatient Dietician	DR	*Open Continuous*	
4065	Outpatient (S)	Clinical Nurse (Ambulatory Care)		*Open Continuous*	
4233	Outpatient (S)	Clinical Nurse (Ambulatory Care)		*Open Continuous*	
4053	Outpatient (SR)	Supervisory Clinical Nurse (Ambulatory Care)	DR	*Open Continuous*	
4176	Pathology & Medical Lab (S)	Medical Technologist	DR	*Open Continuous*	
4177	Pathology & Medical Lab (S)	Medical Technologist	DR	*Open Continuous*	
4193	Pathology & Medical Lab (S)	Medical Technologist	DR	*Open Continuous*	
4015	Public Health Nursing (S)	Public Health Nurse	DR	*Open Continuous*	
4206	Public Health Nursing (S)	Public Health Nurse	DR	*Open Continuous*	
4014	Public Health Nursing (S)	Public Health Nurse	DR	*Open Continuous*	
4012	Public Health Nursing (S)	Public Health Nurse	DR	*Open Continuous*	
4212	Purchased Referred Care (S)	Nurse Case Manager	DR	*Open Continuous*	
4242	Quality Assurance/Review (S)	Employee Health Nurse	DR	*Open Continuous*	
4238	Quality Assurance/Review (S)	Infection Control Nurse	DR	*Open Continuous*	
4112	Quality Assurance/Review (S)	Utilization Review Nurse	DR	*Open Continuous*	
4224	Radiology (S)	Diagnostic Radiologic Technologist (Computed Tomography)		*Open Continuous*	
4222	Radiology (S)	Diagnostic Radiologic Technologist (PACS/CT)		*Open Continuous*	
4271	Radiology (S)	Supervisory Diagnostic Radiological Technologist		*Open Continuous*	
4017	Sells Outpatient (S)	Clinical Nurse (Ambulatory Care)		*Open Continuous*	
4189	Social Work Services (SX)	Clinical Social Worker	CL, DR	*Open Continuous*	
SELLS HOSPITAL – SELLS, AZ					
4001	Emergency Room	Medical Assistant		*4/26/21*	*5/14/21*
4274	Environmental Health	Director of Environmental Health	DR	*4/12/21*	*5/14/21*
4279	Executive Direction	Chief Financial Officer	DR	*4/13/21*	*5/14/21*
4151	Facilities Management	Biomedical Equipment Support Supervisor	DR	*11/16/20*	*5/14/21*
4243	DoIT (IT Health) (S/SX)	Clinical Applications Coordinator	DR	*4/5/21*	*5/14/21*
4244	DoIT (IT Health) (S/SX)	Clinical Applications Coordinator	DR	*4/5/21*	*5/14/21*
4022	Outpatient	Lead Clinical Nurse	DR	*11/23/20*	*5/14/21*
4195	Outpatient	Supervisory Clinical Nurse (Ambulatory Care)	DR	*03/29/21*	*5/14/21*
4174	Pathology & Medical Lab (S/SX)	Medical Laboratory Technician	DR	*03/01/21*	*5/14/21*
4248	Pharmacy	Pharmacy Technician	DR	*03/29/21*	*5/14/21*
4219	Purchased Referred Care	Director of Purchased Referred Care	DR	*2/16/21*	*5/14/21*

CR = Clerical Required CL = Career Ladder DR = Driving Required TOLR = Tohono O'odham Language Required

SAN XAVIER HEALTH CENTER – SAN XAVIER, AZ					
4243	DoIT (IT Health) (S/SX)	Clinical Applications Coordinator	DR	*4/5/21*	*5/14/21*
4244	DoIT (IT Health) (S/SX)	Clinical Applications Coordinator	DR	*4/5/21*	*5/14/21*
4174	Pathology & Medical Lab (S/SX)	Medical Laboratory Technician	DR	*3/01/21*	*5/14/21*
4277	Patient Account Services	Accounting Technician	DR, CL	*4/19/21*	*5/14/21*
SAN SIMON HEALTH CENTER – SAN SIMON, AZ					
4187	Optometry Services (SS/SR)	Optometric Assistant	DR	*10/26/20*	*5/14/21*
4272	Purchased Referred Care	Administrative Medical Assistant – PRC		*3/15/21*	*5/14/21*
SANTA ROSA HEALTH CENTER – SANTA ROSA, AZ					
4187	Optometry Services (SS/SR)	Optometric Assistant	DR	*10/26/20*	*5/14/21*
4185	Outpatient	Medical Assistant		*3/22/21*	*5/14/21*
4226	Outpatient	Medical Assistant		*3/29/21*	*5/14/21*
4106	Outpatient	Medical Assistant		*3/29/21*	*5/14/21*

Open Continuous: The closing date for any open continuous examination may be set at any time.

Open Until Filled: Apply during the first 10 working days to assure you are in the first group to be interviewed, if qualified.

Current Employees: You must be in your current position for six (6) months prior to applying for another job opening (Section III. H. h.). This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

Career Ladder (CL): Positions that include career ladder opportunities, are identified as "CL" after the job title. If there are no qualified applicants, applicants with some experience can be placed at a level consistent with present qualifications and move up the career ladder until full level is met.

Clerical Testing (CR): Clerical testing is reserved for Monday-Friday 8:30 a.m. to 10:30 a.m. and 1:30 p.m. to 2:30 p.m. (Except on Orientation Fridays). If applying for a position that requires clerical testing, please contact Human Resources at (520) 383-6540 to schedule an appointment.

Clerical test results must be submitted with your application packet to be considered complete.

APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation employment application, 2) a signed and completed Authorization to Release Information document, 3) signed and completed Background/MVR Investigations document, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) may require copy of a valid driver's license and 39-month motor vehicle record. Applications and supporting documents become the property of the Tohono O'odham Nation.

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

Immunization Requirement: Must have a current immunization statement to include, proof of a non-reactive tuberculosis skin test within the last year, proof of immunity for hepatitis B (Documentation of immunization does not prove immunity, only a titer with a positive result is proof), within three months of hire.