



TOHONO O'ODHAM NATION HEALTH CARE HUMAN RESOURCES OFFICE

Please Post

P.O. Box 837 Sells, Arizona 85634 Website: www.tonhc.org
Sells - Phone: (520) 383-6540 Fax: (520) 383-4676
San Xavier - Phone: (520) 547-8197 Fax: (520) 547-8134

NOW RECRUITING

WEEKLY JOB OPPORTUNITIES **September 19 – September 23, 2022**

HR 210	DEPARTMENT	POSITION TITLE	NOTE	OPENING DATE	CLOSING DATE	SALARY
4152	Dental (S)	Dental Assistant (Expanded Function) Advance	CL, DR	Open	Continuous	\$17.36 – \$19.65
4154	Dental (S)	Dental Assistant (Expanded Function) Advance	CL, DR	Open	Continuous	\$17.36 – \$19.65
4308	Dental (SS)	Dental Assistant (Expanded Function) Advance	CL, DR	Open	Continuous	\$17.36 – \$19.65
4311	Dental (SS)	Dental Assistant (Expanded Function) Advance	CL, DR	Open	Continuous	\$17.36 – \$19.65
4196	Dental (S)	Dental Assistant (Expanded Function) Advance	CL, DR	Open	Continuous	\$17.36 – \$19.65
4310	Dental (S)	Dental Assistant (Expanded Function) Advance	CL, DR	Open	Continuous	\$17.36 – \$19.65
4337	Dental (SX)	Dental Officer	DR	Open	Continuous	\$184,287.58
4295	Dental (SX)	Pediatric Dentist	DR	Open	Continuous	\$203,418.80
4001	Emergency Room (S)	Medical Assistant		Open	Continuous	\$15.73
4305	Emergency Room (S)	Clinical Nurse (Emergency) (10 positions)		Open	Continuous	\$34.66
4258	Emergency Room	Medical Assistant (5 positions)		Open	Continuous	\$15.73
4346	Emergency Room (S)	Medical Officer (Emergency)		Open	Continuous	\$301,976.48
4267	Facilities Management (S)	General Engineer – Facilities Engineering	DR	Open	Continuous	\$79,594.74
4266	Facilities Management (S)	General Engineer – Facilities Engineering	DR	Open	Continuous	\$79,594.74
4228	General Medical & Surgical (S)	Medical Officer (General Practice)		Open	Continuous	\$203,418.80
4354	General Medical & Surgical (S)	Medical Officer (General Practice)	DR	Open	Continuous	\$203,418.80
4052	General Medical & Surgical (SX/S)	Medical Officer (General Practice)	DR	Open	Continuous	\$203,418.80
4355	General Medical & Surgical (SX/S)	Medical Officer (Ophthalmology)	DR	Open	Continuous	\$301,976.48
4318	HC Property & Supply (S)	Materials Handler	DR	Open	Continuous	\$14.61
4148	Inpatient Nursing (S)	Certified Nursing Assistant		Open	Continuous	\$16.94
4146	Inpatient Nursing (S)	Certified Nursing Assistant		Open	Continuous	\$16.94
4004	Inpatient Nursing (S)	Clinical Nurse (Inpatient)		Open	Continuous	\$34.66
4000	Inpatient Nursing (S)	Clinical Nurse (Inpatient)		Open	Continuous	\$34.66
4006	Inpatient Nursing (S)	Clinical Nurse (Inpatient)		Open	Continuous	\$34.66
4097	Inpatient Nursing (S)	Clinical Nurse (Inpatient)		Open	Continuous	\$34.66
4181	Inpatient Nursing (S)	Clinical Nurse (Inpatient)		Open	Continuous	\$34.66
4270	Inpatient Nursing (S)	Practical Nurse (Inpatient)		Open	Continuous	\$24.54
4407	Outpatient (SX)	Nurse Educator	DR	Open	Continuous	\$87,857.74
4379	Outpatient (SX)	Clinical Nurse (Ambulatory Care)		Open	Continuous	\$34.66
4053	Outpatient (SR)	Supervisory Clinical Nurse (Ambulatory Care)	DR	Open	Continuous	\$104,435.14
4381	Outpatient (SR)	Clinical Nurse (Ambulatory Care)		Open	Continuous	\$34.66
4018	Outpatient (S)	Clinical Nurse (Ambulatory Care)		Open	Continuous	\$34.66
4017	Outpatient (S)	Clinical Nurse (Ambulatory Care)		Open	Continuous	\$34.66
4065	Outpatient (S)	Clinical Nurse (Ambulatory Care)		Open	Continuous	\$34.66
4233	Outpatient (S)	Clinical Nurse (Ambulatory Care)		Open	Continuous	\$34.66
4362	Pathology & Medical Lab (SS)	Clinical Laboratory Scientist	DR	Open	Continuous	\$32.99
4177	Pathology & Medical Lab (S)	Clinical Laboratory Scientist	DR	Open	Continuous	\$32.99
4193	Pathology & Medical Lab (S)	Clinical Laboratory Scientist	DR	Open	Continuous	\$32.99
4174	Pathology & Medical Lab (S/SX)	Medical Laboratory Technician	DR	Open	Continuous	\$24.53
4168	Pharmacy (S)	Pharmacy Technician	DR	Open	Continuous	\$18.24
4073	Physical Therapy (S)	Physical Therapist	CL, DR	Open	Continuous	\$79,594.74 - \$87,857.74
4012	Public Health Nursing (S)	Public Health Nurse	DR	Open	Continuous	\$34.66
4014	Public Health Nursing (S)	Public Health Nurse	DR	Open	Continuous	\$34.66

4015	Public Health Nursing (S)	Public Health Nurse	DR	Open Continuous	\$34.66
4016	Public Health Nursing (S)	Public Health Nurse (1040 hours)	DR	Open Continuous	\$34.66
4206	Public Health Nursing (S)	Public Health Nurse	DR	Open Continuous	\$34.66
4242	Quality Assurance/Review (S)	Employee Health Nurse	DR	Open Continuous	\$72,108.82
4371	Radiology (S)	Diagnostic Radiologic Technologist (CT)		Open Continuous	\$37.33
4370	Radiology (S)	Diagnostic Radiologic Technologist (CT)		Open Continuous	\$37.33
4301	Radiology (S)	Diagnostic Radiologic Technologist (CT)		Open Continuous	\$37.33

SELLS (S) HOSPITAL – SELLS, AZ

4274	Environmental Health	Director of Environmental Health	DR	4/12/21	9/23/22	\$87,857.74
4388	Executive Direction	Chief Operating Officer	DR	5/2/22	9/23/22	\$203,418.80
4151	Facilities Management	Biomedical Equipment Support Supervisor	DR	8/25/22	9/23/22	\$34.66
4320	HC Property & Supply	Inventory Management Specialist	DR	1/18/22	9/23/22	\$19.17
4334	HC Security	Lead Security Guard	DR	8/25/22	9/23/22	\$18.24
4323	HC Security	Security Guard (3 positions)	DR	4/4/22	9/23/22	\$15.73
7829	Human Resources (TONHC)	Human Resources Licensing Analyst	DR	1/10/22	9/23/22	\$22.78
4359	Nursing Administration	Administrative Assistant	DR	4/26/22	9/23/22	\$16.94
4057	Nutrition & Dietetic	Cook		4/4/22	9/23/22	\$15.73
4031	Optometry (SS/S)	Optometrist Clinical	DR	11/22/21	9/23/22	\$127,244.21
4027	Outpatient	Medical Assistant		6/27/22	9/23/22	\$15.73
4393	Outpatient	Medical Assistant		11/8/21	9/23/22	\$15.73
4022	Outpatient	Lead Clinical Nurse (Ambulatory Care)	DR	11/23/20	9/23/22	\$37.33
4186	Pathology & Medical Lab	Medical Laboratory Technician	DR	12/6/21	9/23/22	\$24.54
4174	Pathology & Medical Lab (S/SX)	Medical Laboratory Technician	DR	03/01/21	9/23/22	\$24.54
4234	Pharmacy	Pharmacy Technician	DR	6/21/22	9/23/22	\$18.24
4304	Pharmacy	Pharmacy Technician	DR	8/9/21	9/23/22	\$18.24

SAN XAVIER (SX) HEALTH CENTER – TUCSON, AZ

4400	Medical Records	Medical Coder	CL, CR	8/1/22	9/23/22	\$21.15 - \$24.53
4276	Outpatient	Clinical Nurse (Ambulatory Care)		5/24/22	9/23/22	\$34.66
4403	Outpatient	Medical Assistant		6/13/22	9/23/22	\$15.73
4251	Outpatient	Medical Assistant		3/21/22	9/23/22	\$15.73
4174	Pathology & Medical Lab (S/SX)	Medical Laboratory Technician	DR	3/01/21	9/23/22	\$24.54
4395	Patient Accounts	Medical Biller <i>Re-Advertised</i>	CL, CR	8/29/22	9/23/22	\$15.34 - \$16.94

SAN SIMON (SS) HEALTH CENTER – SAN SIMON, AZ

4383	Facilities Management	Maintenance Technician	DR	7/18/22	9/23/22	\$ 19.64
4332	Facilities Management	Maintenance Technician	DR	11/22/21	9/23/22	\$ 19.64
4317	Health Care Property & Supply	Materials Handler	DR	10/5/21	9/23/22	\$14.61
4187	Optometry (SS/SR)	Optometric Assistant	DR	10/26/20	9/23/22	\$18.24
4031	Optometry (SS/S)	Optometrist Clinical	DR	11/22/21	9/23/22	\$127,244.21
4406	San Simon Administration	Medical Records Technician	CL	6/21/22	9/23/22	\$16.12 – \$18.24
4377	San Simon Administration	Supervisory Medical Records Admin. Specialist	DR, TOLR	3/28/22	9/23/22	\$68,634.38

SANTA ROSA (SR) HEALTH CENTER – SANTA ROSA, AZ

4187	Optometry Services (SS/SR)	Optometric Assistant	DR	10/26/20	9/23/22	\$18.24
4106	Outpatient	Medical Assistant (2 positions)		3/22/21	9/23/22	\$15.73
4170	Pathology & Medical Lab	Medical Laboratory Technician		12/6/21	9/23/22	\$24.54

Open Continuous: The closing date for any open continuous examination may be set at any time.

Open Until Filled: Apply during the first 10 working days to assure you are in the first group to be interviewed, if qualified.

Current Employees: You must be in your current position for six (6) months prior to applying for another job opening (Section III. H. h.). This provision may be waived if it is in the best interest of the Nation. Employees applying for transfer or promotional opportunities must advise their supervisor that they are competing for other position(s).

Career Ladder (CL): Positions that include career ladder opportunities, are identified as "CL" after the job title. If there are no qualified applicants, applicants with some experience can be placed at a level consistent with present qualifications and move up the career ladder until full level is met.

Clerical Testing (CR): Clerical testing will be conducted on-line only. Please contact Human Resources at (520) 383-6540 to schedule an appointment. Clerical test results must be submitted with your application packet to be considered "complete".

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APPLYING FOR POSITIONS

HOW TO APPLY: Submit the following on or before the closing date: 1) a signed and completed Tohono O'odham Nation employment application, 2) a signed and completed Authorization to Release Information document, 3) signed and completed Background/MVR Investigations document, 4) if claiming Indian Preference, submit a certified document of Indian Blood certificate (C.I.B.) or a copy of Tribal Enrollment Card, 5) resume, 6) high school diploma, transcript of college courses, 7) may require copy of a valid driver's license and 39-month motor vehicle record. Applications and supporting documents become the property of the Tohono O'odham Nation.

Indian Preference and Preference in filling vacancies will be given to 1) enrolled members of the Tohono O'odham Nation, 2) enrolled members of other Nations, 3) other candidates. The Tohono O'odham Nation is committed to providing Equal Employment Opportunities.

Immunization Requirement: Must have a current immunization statement to include, proof of a non-reactive tuberculosis skin test within the last year, proof of immunity for hepatitis B (Documentation of immunization does not prove immunity, only a titer with a positive result is proof), within three months of hire.